

**MINUTES OF MEETING**

**RHODE ISLAND AIRPORT CORPORATION**

**HUMAN RESOURCES COMMITTEE**

**WEDNESDAY, JUNE 18, 2008**

**3:00 P.M.**

**IN THE MARY BRENNAN BOARD ROOM**

**T. F. GREEN AIRPORT**

**2000 POST ROAD, WARWICK, RHODE ISLAND**

**The meeting of the Rhode Island Airport Corporation (“Corporation”) Human Resources Committee was called to order by Chair, Robert D. Sangster, at 3:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.**

**COMMITTEE MEMBERS PRESENT: Robert D. Sangster; Kathleen C. Hittner, M.D; James Forte; Russell Hahn.**

**COMMITTEE MEMBER ABSENT: Joseph Cianciolo.**

**ALSO PRESENT: Kevin A. Dillon, A.A.E., President and CEO; Brian C. Schattle, Chief Financial Officer; Bruce Wilde, Director, Human Resources; Richard A. Licht, Outside Legal Counsel; Phillip Robertson, The Mercer Group.**

**1. Approval of the Minutes:**

**Mr. Forte moved that the minutes of the Human Resources Committee Meeting of February 20, 2008 be approved. Mr. Hahn seconded the motion. The motion was passed unanimously.**

## **2. Chair's Report:**

**There was no report.**

## **3. Report from Director of Human Resources:**

**Mr. Wilde reported that the Corporation was the recipient of a 2008 Worksite Wellness Award from Blue Cross and Blue Shield of RI.**

**Mr. Wilde gave an update on training programs.**

**Mr. Wilde reported that the Corporation is instituting a voluntary compressed work schedule (4-day work week, at 10-hours per day excluding lunch) for non-union employees as a 60-day trial to assist them in balancing work and personal life issues. Mr. Wilde gave a brief overview of the schedule being offered.**

## **4. Open Forum:**

**There was no Open Forum.**

## **5. Discussion Item:**

### **(a) Compensation and Classification Presentation.**

**Mr. Robertson, representing The Mercer Group, gave an overview of the process used for developing the Compensation and Classification Report which was recently completed for non-union employees.**

## **6. Executive Session:**

**(a) Working Session Regarding Collective Bargaining Issues – R.I.G.L. § 42-46-5(a)(2).**

**(b) Discussion Related to Personnel (Job Performance) - R.I.G.L. § 42-46-5(a)(1).**

**At approximately 3:24 p.m., a motion was made by Mr. Hahn and seconded by Mr. Forte to go into Executive Session. In relation to the discussion of personnel, it was noted for the record that individuals had been notified in writing that the Committee intended to convene in Executive Session in order to discuss their job performance and they declined to have this discussion take place in Open Session.**

**By the following roll call vote, the motion was passed unanimously.**

**YEAS: Robert D. Sangster**

**Kathleen Hittner, M.D.**

**James Forte**

**Russell Hahn**

**NAYS: None**

**ABSTAIN: None**

## **7. Reconvene to Open Session and Announcements.**

**At approximately 3:59 p.m. a motion was made by Mr. Forte and seconded by Mr. Hahn to return to the Open Session. The motion was passed unanimously.**

**A motion was made by Mr. Hahn and seconded by Mr. Sangster to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-4. By the following roll call vote, the motion was passed unanimously.**

**YEAS: Robert D. Sangster**

**Kathleen Hittner, M.D.**

**James Forte**

**Russell Hahn**

**NAYS: None**

**ABSTAIN: None**

## **8. Action Items:**

### **(a) Consideration of and Action Upon Compensation and Classification Report.**

**There was a brief discussion of the report focusing on a potential implementation schedule.**

**A motion was made by Mr. Hahn and seconded by Mr. Forte to approve the Compensation and Classification Report in substantially the form presented to the Committee. The motion was passed unanimously.**

### **(b) Consideration of and Action Upon FY 2008 Achievements and FY 2009 Goals.**

**This item was deferred.**

## **9. Future Meetings:**

**The next meeting will be announced.**

## **10. Adjournment:**

**At approximately 4:00 p.m. a motion was made by Mr. Forte and**

**seconded by Mr. Hahn to adjourn the meeting. The motion was passed unanimously.**

**Respectfully submitted,**

**Robert D. Sangster, Chair      Rhode Island Airport Corporation  
Human Resources Committee**

**The minutes of the Executive Session of the Human Resources Committee Meeting of June 18, 2008 have been sealed in accordance with R.I.G.L. § 42-46-4.**